

The regular semi-monthly meeting of the Board of Trustees of the Caseyville Township Sewer System was called to order at 7 p.m. by Supervisor Canty who directed Clerk Jacknewitz to call the roll, and upon roll call the following members answered present: Trustees Chrismore, Lemansky, and Donovan; absent Moody. Also present Jeff Bevirt, sewer manager, John Driscoll, assessor, Joe Stinehauer, security, Jack Hickman, I-T, Darlene Hickman, Mark Blackburn, and Justin Renner.

Supervisor Canty directed Clerk Jacknewitz to read the minutes of the previous meeting. A motion was made by Mr. Lemansky, second by Mr. Canty to dispense with the reading of the minutes, and motion carried.

The following bills were approved for payment upon a motion by Mr. Donovan, second by Mr. Lemansky, and motion carried. Bills totaled as follows:

Tap-In Account payable to: Haier Plumbing & Heating, Inc.	179,550.00
Tap-In Account payable to: City of Fairview Heights	60,000.00
Tap-In Account payable to: C T Sewer Operations Account	3,541.22
Tap-In Account payable to: Pyramid Electrical Contractors	1,714.62

No.	To Whom Paid	For What Purpose	Amount
50214	Aetna Insurance	Life & Disability Insurance	272.00
50215	Agro-Ecology	Service	14,700.00
50216	Ameren Illinois	Service	516.66
50217	American Messaging	Service	252.31
50218	Answer Direct	Service	541.35
50219	Aramark Uniform Services	Service	1,387.24
50220	A T & T	Service	725.29
50221	A T & T (U-Verse)	Service	52.00
50222	Batteries Plus Bulbs	Purchase	97.98
50223	C T Sewer System Payroll	Payroll & Payroll Taxes	40,667.51
50224	Charter Communications	Service	95.01
50225	Debi Blackburn	Reimbursement	20.00
50226	DPC Enterprises	Purchase	2,009.27
50227	ECC Supply	Purchase	1,570.00
50228	Electric Controls Company	Service	934.00
50229	Erb Turf and Utility	Purchase	2.37
50230	Flo Systems	Purchase	2,482.69
50231	Fuelman	Purchase	68.99
50232	Grainger	Purchase	132.81
50233	Hach Company	Purchase	70.58

50234	Homefield Energy	Service	37,335.48
50235	Illinois Electric Works	Service	770.00
50236	IL Environmental Protection Agency	Annual NPDES	25,000.00
50237	Jack L Hickman	IT Audit	300.00
50238	LLL Mowing	Service	1,650.00
50239	Marcal Rope & Rigging	Purchase	111.90
50240		Void	-0-
50241	McKay NAPA Auto Parts	Purchase	1,101.72
50242	Meurer Brothers	Service	2,000.00
50243	Midwest Gas Instrument Service	Service	154.22
50244	North Central Lab	Purchase	264.00
50245	O'Fallon Water Department	Service	1,425.43
50246	Pitney Bowes	Service	113.00
50247	Purchase Power	Service	200.00
50248	Raco Mfg. & Engineering Co.	Service	350.00
50249	Recorder of Deeds	Liens	302.50
50250	Recorder of Deeds	Liens	302.50
50251	Republic Services	Service	358.56
50252	Safety Kleen	Service	223.50
50253	Sam's Club	Purchase	40.42
50254	Schulte Supply	Purchase	934.80
50255	Shell Oil Company	Purchase	1,567.55
50256	Shiloh Valley Equipment Co.	Purchase	202.76
50257	St. Louis Safety	Purchase	205.32
50258	T & M Services	Service	592.50
50259	Teklab	Service	890.50
50260	Terri Hoef	Reimbursement	10.00
50261	The Bank of Edwardsville	Debt Service	70,000.00
50262	Toenjes Brick Contracting	Repairs	10,170.00
50263	Univar USA Inc.	Purchase	6,442.33
50264	UPS Store	Service	57.63
50265	USA Bluebook	Purchase	1,392.19
50266	Vandevanter Engineering	Service	18,999.00
50267	Village of Caseyville Water Dept.	Delinquent Account	60.00
50268	Watson's Office City	Purchase	841.33
50269	Wendy Baka	Reimbursement	23.08
50270	Wilkens Anderson	Purchase	133.41
50271	Xerox Corporation	Service	371.94

A motion was made by Mr. Donovan, second by Mr. Lemansky to approve the purchase of two floor buffers, one for the township, and one for the sewer system in the amount of \$1,650.00 each. Motion carried.

A motion was made by Mr. Donovan, second by Mr. Chrismore to place a letter from Christina Anderson, St. Clair County Intergovernmental Grants Department concerning CDBC funds on file. Motion carried.

No discussion on the Hartman Lane-Frank Scott Parkway Sewer Extension.

A motion was made by Mr. Donovan, second by Mr. Lemansky to award the Fairview Hills L.S. Replacement contract to Haier Plumbing in the amount of \$578,957.35 with the following roll call vote: Chrismore – aye, Lemansky – aye, Donovan – aye, Canty – aye, and absent – Moody. Motion carried by a vote of 4 ayes, 0 nays, and 1 absent.

A motion was made by Mr. Chrismore, second by Mr. Lemansky to approve the Change Order for an additional manhole in the amount of \$2,522.50 for the 2016 Manhole Lining Project. Motion carried.

A motion was made by Mr. Donovan, second by Mr. Lemansky to give notice to proceed with the West Plant Splitter Box Project. Motion carried.

The Township is working with the County on the Frank Scott Parkway Widening Project.

No discussion on the Kassing Avenue Project.

The Long Acre Ponds Mine Subsidence Project should be completed by the fall, and the Dierberg's Mine Subsidence Project is finished.

A motion was made by Mr. Donovan, second by Mr. Chrismore to approve the Haier Plumbing proposal to repair three laterals in total cost of \$13,700.00. Motion carried.

A motion was made by Mr. Chrismore, second by Mr. Donovan to approve the Electronic Controls proposal to replace defective communications cable with new fiber optic cable, not to exceed \$5,100.00. Motion carried.

A motion was made by Mr. Donovan, second Mr. Lemansky to approve the IEPA Construction Permit for the Savannah Hills Phase III and have Supervisor Canty sign the paperwork for the permit. Motion carried.

A motion was made by Mr. Donovan, second by Mr. Chrismore to approve the IEPA Construction Permit for Skyline Subdivision and have Supervisor Canty sign the paperwork for the permit. Motion carried.

Jack Hickman came before the Board to discuss the IT System Audit updates from July 7, 2016. note: see attachment #1.

The Board discussed amending Resolution #2016-7 to have the Supervisor repay the Township for the missed November 2015 Springfield Conference with an adjusted repayment amount.

There being no further business to come before the Board, a motion to adjourn was made by Mr. Chrismore, second by Mr. Lemansky, and motion carried.

The next regular meeting will be held on July 21, 2016, 7 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "D. J. [unclear]", written in a cursive style.

CASEYVILLE IT SYSTEM AUDIT

07July 2016

1. UPDATES

- 1.A. **MOBILE VAN;** The East Plant WiFi network has been extended by ComputerEase, allowing the van to connect directly to the East Plant computer system from the garage and allowing the transfer and updating of records between the East Plant and TWM servers and the video van. The video van has been accepted as 100% operational.
- 1.B. **SOFTWARE INVENTORY;** The existing contract requires that the audit include an inventory of software in use by the township with particular attention to unlicensed software. A manual inventory was initiated on 05July and remains in progress at this time.

2. PENDING ACTION

- 1.C. **SYSTEM INTEGRATION;** A proposal has been received from ComputerEase and provided to the Board to integrate the Admin building and the West Plant under the East Plant domain. The proposal remains open pending board decision. PRO; Combining the three separate computer systems into a single system allows tighter security, better management of system resources, and enhanced user management. CON; Moderately expensive to perform. **Recommend approval.**
- 1.D. **TOWNSHIP WEBSITE;** The township has expressed a desire to move forward with migrating the website to a commercial venue. To date the township has not responded to questions regarding desired website content. The website migration remains on hold pending feedback from the township and completion of the software inventory.
- 1.E. **GA;** The township has stated concerns regarding the handling of GA and other sensitive information currently residing on township computers. The question of how the township desires this data to be controlled remains unanswered. Options are:
- 1.E.1. **Do nothing,** leaving the data as and where it exists now (fragmented and difficult to control or account for). PRO; Requires no effort or expense. CON; Fragmented and difficult to manage in a secure manner.
- 1.E.2. Predicated on consolidation of Admin and West Plant into East Plant domain controller, **move sensitive data to the domain server and**

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restrict access to only specified users. PRO; Greatest level of control. Data is included in daily backups and hence is recoverable in the event of system failure. CON; Requires spending the time and effort to consolidate the separate computer systems into a single system.

Recommend approval of this option.

1.E.3. Consolidate sensitive data to local hard drive(s) or thumb drives. PRO; Increased control of sensitive information. CON; Not subject to backup and the data is hence unrecoverable in the event of media loss or failure.

1.E.4. Consolidate the existing PC's under a new domain server dedicated to the admin building only. Move LOCIS to an independent machine acting as a LOCIS server for the entire office. PRO; Maintains independence of Admin building location and LOCIS files/access. Provides easier system control and maintenance than existing configuration. CON; Not as efficient as having all under a single domain. Requires new server and server license.