

SEWER MEETING

AUGUST 4, 2016

JULY 21, 2016

CORRECTION

A motion was made by Mr. Chrismore, second by Mr. Donovan to approve correction to the previous sewer minutes, the minutes were approved upon a motion by Mr. Chrismore, second by Mr. Donovan, and motion carried.

July 21, 2016

A motion was made by Mr. Chrismore, second by Mr. Donovan approving Supervisor Canty to sign the Long Acre Ponds Mine Subsidence IEPA Permit in the amount of \$250,000.00. Motion carried.

Correction to the July 21, 2016 minutes as follows:

August 4, 2016

A motion was made by Mr. Chrismore, second by Mr. Donovan to approve the IEPA Permit for Long Acre Ponds Mine Subsidence Project and have Supervisor Canty sign the IEPA Permit. Motion carried.

A motion was made by Mr. Chrismore, second by Mr. Donovan to approve \$250,000.00 for the Long Acre Ponds Mine Subsidence Project. Motion carried.

Respectfully submitted,

The regular semi-monthly meeting of the Board of Trustees of the Caseyville Township Sewer System was called to order at 7 p.m. by Supervisor Canty who directed Clerk Jacknewitz to call the roll, and upon roll call the following members answered present: Trustees Chrismore, Lemansky, and Donovan; absent Moody. Also present Jeff Bevirt, sewer manager, John Driscoll, assessor, Joe Stinehauer, security, Jack Hickman, IT, Todd Fleming, sewer system operations attorney, Eric Evans, attorney, Joseph Bustos, Belleville News Democrat reporter, Zia Nizami, Belleville News Democrat photographer, Darlene Hickman, Mark Blackburn, Louis Peterson, Linda Hoppe, and Brad VanHoose.

Supervisor Canty directed Clerk Jacknewitz to read the minutes of the previous meeting. A motion was made by Mr. Chrismore, second by Mr. Donovan to dispense with the reading of the minutes, and motion carried.

The following bills were approved for payment upon a motion by Mr. Donovan, second by Mr. Lemansky, and motion carried. Bills totaled as follows:

Tap-In Account payable to: Spectra-Tech, LLC. \$85,034.03

No.	To Whom Paid	For What Purpose	Amount
50306	Absopure Water Company	Service	90.00
50307	Aetna Insurance	Insurance	272.00
50308	Ameren Illinois	Service	505.70
50309	Aramark Uniform Services	Service	976.76
50310	A T & T (SBC)	Service	540.97
50311	A T & T (U-Verse)	Service	52.00
50312	C T Sewer System Payroll	Payroll and Payroll Taxes	38,383.35
50313	Dutch Hollow Supplies	Purchase	1,650.00
50314	ECC Supply	Purchase	1,361.43
50315	HD Supply Waterworks	Purchase	95.50
50316	Homefield Energy	Service	38,564.46
50317	IL Counties Risk Management Trust	Deductible	1,000.00
50318	IL Rural Water Association	Membership	50.00
50319	LLL Mowing	Service	1,650.00
50320	McKay NAPA Auto Parts Inc.	Purchase	6.29
50321	O'Fallon Water Department	Service	1,950.01
50322	Pitney Bowes	Lease	113.00
50323	R & M Oil Company	Purchase	970.73
50324	Republic Services	Service	358.56
50325	Sam's Club	Purchase	91.52
50326	Shell Oil Company	Purchase	1,523.52

50327	St Clair County Recorder of Deeds	Laredo	75.70
50328	St Louis Safety	Purchase	45.82
50329	Teklab	Service	199.00
50330	The Bank of Edwardsville	Debt Service	70,000.00
50331	UPS Store	Service	51.87
50332	USA Bluebook	Purchase	379.00
50333	Watson's Office City	Purchase	39.07
50334	Xerox Corporation	Service	327.25

Eric Evans, attorney spoke about the lawsuit the Board is bringing against Supervisor Canty. Attorney Evans said the lawsuit would be frivolous.

Supervisor Canty told the Board that Henry Siekmann, auditor, Scheffel Boyle said the year ended March 31, 2016 audit is good when he turned in the draft copy of the audit to the administration office.

A motion was made by Mr. Chrismore, second by Mr. Donovan to table the year ended March 31, 2016 audit and place the audit on file. Motion carried.

Todd Fleming, attorney spoke before the Board and said the Budget and Levy has been filed.

A motion was made by Mr. Donovan, second by Mr. Canty to place the Budget and Levy on file. Motion carried.

Supervisor Canty discussed the following information:

The Khoury League has not responded to the township board concerning their lapse of insurance issue at this time.

The new township administration building electronic sign is in the process of being installed.

The Board agreed the township walking trail weed control quote should go out for bid.

Sewer Manager Bevirt spoke before the Board with the following information:

- a.) Hartman Lane-Frank Scott Parkway Sewer Extension – nothing to report.
- b) Fairview Hills Lift Station Replacement –Received bond and certificate of insurance. Issued notice to proceed.
- c.) 2016 Manhole Lining Project- Completed on July 21, 2016, inspected 2016 manholes that were lined, and inspected 2015 manholes that were lined. The manholes all looked good and seem to be holding up well. A manhole list has been started for next year and are looking at a three to four year contract for lining twenty to twenty five manholes per year.
- d.) West Plant Splitter Box Project – In the process of approving submittals.

e.) Frank Scott Parkway Widening – Reviewing final set of plans, St. Clair County is in the process of obtaining R.O.W.

f.) Kassing Avenue Project – nothing to report.

g.) 1711 West Highway 59 Sewer Replacement – The owner is to replace 10” clay line that run along the front of the property. The property will remain as one lot at this time.

The plan is to replace manhole on the Northwest corner of the property and run a lateral out of it to the building in the back of the property. Two 10” lateral tees will be installed for the property in front of the lot. Will meet with the property owner and the excavator on Friday, July 22, 2016 and will need (1) Set of plans to review and approve (2) IEPA Permit application to approve.

h.) Mine Subsidence – (1) Waiting on the approval of additional easements for the Long Acre Ponds Apartments. (2) Haier Plumbing needs to complete testing of the Dierberg’s parking lot asphalt restoration.

a.) Received the IEPA Draft Permit for the East Plant. A thirty day public notice for public comment was posted on August 1, 2016.

b.) Haier Plumbing is to start on lateral repairs and has called in JULIE locates.

c.) Proposed projects for the East and West Plant:

Waterproofing of interior walls of the bar screening building.

Installation of an electric security gate at the West Washington entrance.

Installation of a new roof on the West Plant filter building.

The Board discussed a course approval for Todd Fleming, sewer systems operations attorney.

A motion was made by Mr. Lemansky, second by Mr. Chrismore to approve payment of the course to be taken by Attorney Todd Fleming in the amount of \$125.00 with the following roll call vote: Chrismore – aye, Lemansky – aye, Donovan – aye, Canty – nay; Moody – absent. Motion carried by a vote of 3 ayes, 1 nay; 1 absent.

The Board discussed the notice of the upcoming St. Clair County Township Officials quarterly meeting to be held on August 18, 2016.

Jack Hickman, IT came before the Board to discuss the IT System Audit updates from August 4, 2016. note: see attachment #1

Jack Hickman, IT said the job is complete at this time, and surrendered all computer system password information to Clerk Jacknewitz.

Supervisor Canty and Trustee Donovan had a disagreement about the audit for the year ended March 31, 2016.

Supervisor Canty and Trustee Lemansky discussed issues concerning Resolution #2016 -11.

A motion was made by Mr. Donovan, second by Mr. Lemansky to approve Resolution #2016 – 11 with the following roll call vote: Chrismore – aye, Lemansky – aye, Donovan – aye, Canty nay; Moody absent. Motion carried by a vote of 3 ayes, 1 nay; 1 absent.

Darlene Hickman stated to the Board that Supervisor Canty is obstinate.

There being no further business to come before the Board, a motion to adjourn was made by Mr. Canty, second by Mr. Chrismore, and motion carried.

The next regular meeting will be held on August 18, 2016, 7 p.m.

Respectfully submitted,

CASEYVILLE IT SYSTEM AUDIT

04 Aug 2016

The agreement, by and between Jack L. Hickman and the Caseyville Township, signed and dated 05Nov2015, requires the below named tasks to be completed within not greater than twelve months from the agreement date;

- A. Audit of all Township
 - >computer system hardware, COMPLETED
 - >software, COMPLETED
 - >licenses, Pending
 - >connectivity, COMPLETED
 - >expenses, COMPLETED
 - >income, and COMPLETED
 - >liabilities. COMPLETED
- B. Perform such computer system hardware and software maintenance and repair activities as the Township may request
 - >video van COMPLETED
 - >replace outdated PC's COMPLETED
 - >township website Pending
 - >maintanance manager software COMPLETED
 - >recurring expenses COMPLETED
- C. Identify, document and report to the board:
 - (1). Township leased and owned
 - >computer system components, COMPLETED
 - >applications, COMPLETED
 - >licensing, COMPLETED
 - >services, and COMPLETED
 - >connectivity. COMPLETED
 - (2). Opportunities for savings and/or cost avoidances.
 - >website Pending
 - >system integration COMPLETED
 - (3). Existing and potential Township liability issues.
 - >software licensing Pending
 - >township computer usage policy COMPLETED
 - (4). Township employee training issues. COMPLETED

Remaining or incomplete issues are as follows:

- A. Software licensing (Township admin staff is reviewing purchase records)
 - >Who will manage it as an ongoing process?
 - >What should be done about non-compliant software?
- B. System hardware
 - >Who will maintain inventory & assignment records?
- C. Township Website (Awaiting board decisions)
 - >Who will build it?
 - >Who will maintain it?
 - >Who will host it?